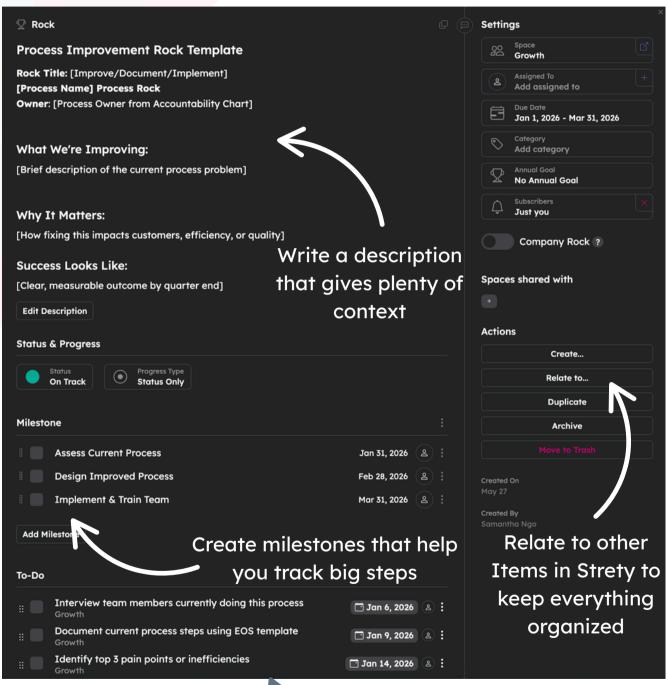
## Process improvement Rock template

Choose your settings, including owner, team, category, and connected annual goal



Create To Dos that align with the milestones for each month



## To Dos, continued



Identify top 3 pain points or inefficiencies 🛅 Jan 14, 2026 😩 🗒 Gather baseline performance metrics 🛅 Jan 16, 2026 😩 Research best practices for this type of process 🗀 Jan 23, 2026 😩 Present current state findings to leadership team 🛅 Jan 30, 2026 😩 Design improved process using EOS Three-Step Documenter ☐ Feb 5, 2026 ② Create new process documentation template Feb 6, 2026 😩 Develop training materials (checklist, video, etc.) Feb 13, 2026 & Define new quality standards and success metrics ☐ Feb 18, 2026 😩 Test new process with small group/pilot ☐ Feb 25, 2026 😩 Revise process based on pilot feedback ☐ Feb 28, 2026 😩 🗄 Schedule training sessions for all affected team members ☐ Mar 2, 2026 😩 Update EOS Scorecard with new process metrics 🗀 Mar 5, 2026 😩 🗄 Implement new process company-wide 🗀 Mar 6, 2026 😩 🗄 Create accountability measures for process adherence 🗀 Mar 6, 2026 😩 🗄 Monitor performance for first 2 weeks ☐ Mar 20, 2026 😩 Growth Complete Rock review and document results ☐ Mar 31, 2026 ② Add To-Do Check-Ins Check-in... **Comments & Activity** You created this Rock • 11:50am

Check in your Rock every week to document progress (or blockers)



Leave comments, including tagging your team members, storing attachments, and keeping people updated