

# Process improvement Rock template

Choose your settings,  
including owner, team,  
category, and  
connected annual goal

The screenshot shows the 'Process Improvement Rock Template' interface. It includes a 'Settings' sidebar on the right with options for Space (Growth), Assigned To (Add assigned to), Due Date (Jan 1, 2026 - Mar 31, 2026), Category (Add category), Annual Goal (No Annual Goal), and Subscribers (Just you). The main content area has sections for 'What We're Improving:', 'Why It Matters:', 'Success Looks Like:', and 'Status & Progress'. The 'Milestone' section lists three tasks: 'Assess Current Process' (Jan 31, 2026), 'Design Improved Process' (Feb 28, 2026), and 'Implement & Train Team' (Mar 31, 2026). The 'To-Do' section lists three tasks: 'Interview team members currently doing this process' (Jan 6, 2026), 'Document current process steps using EOS template' (Jan 9, 2026), and 'Identify top 3 pain points or inefficiencies' (Jan 14, 2026). Annotations with arrows point to various parts of the interface: a white arrow points to the 'What We're Improving:' section with the text 'Write a description that gives plenty of context'; a blue arrow points to the 'Settings' sidebar with the text 'Choose your settings, including owner, team, category, and connected annual goal'; a white arrow points to the 'Milestone' section with the text 'Create milestones that help you track big steps'; a white arrow points to the 'To-Do' section with the text 'Create To Dos that align with the milestones for each month'; and a white arrow points to the 'Relate to...' button in the 'Actions' sidebar with the text 'Relate to other Items in Strety to keep everything organized'.

**Process Improvement Rock Template**

**Rock Title:** [Improve/Document/Implement]  
**[Process Name] Process Rock**  
**Owner:** [Process Owner from Accountability Chart]

**What We're Improving:**  
[Brief description of the current process problem]

**Why It Matters:**  
[How fixing this impacts customers, efficiency, or quality]

**Success Looks Like:**  
[Clear, measurable outcome by quarter end]

[Edit Description](#)

**Status & Progress**

☒ Status **On Track** ☐ Progress Type **Status Only**

**Milestone**

<input type="checkbox"/>	Assess Current Process	Jan 31, 2026	
<input type="checkbox"/>	Design Improved Process	Feb 28, 2026	
<input type="checkbox"/>	Implement & Train Team	Mar 31, 2026	

[Add Milestone](#)

**To-Do**

<input type="checkbox"/>	Interview team members currently doing this process	Jan 6, 2026	
<input type="checkbox"/>	Document current process steps using EOS template	Jan 9, 2026	
<input type="checkbox"/>	Identify top 3 pain points or inefficiencies	Jan 14, 2026	

**Settings**

**Space**  
Growth

**Assigned To**  
Add assigned to

**Due Date**  
Jan 1, 2026 - Mar 31, 2026

**Category**  
Add category

**Annual Goal**  
No Annual Goal

**Subscribers**  
Just you

☐ Company Rock ?

**Spaces shared with**  
+

**Actions**

Create...  
Relate to...  
Duplicate  
Archive  
Move to Trash

Created On  
May 27

Created By  
Samantha Ngo


## To Dos, continued



Task	Category	Due Date	User
Identify top 3 pain points or inefficiencies	Growth	Jan 14, 2026	
Gather baseline performance metrics	Growth	Jan 16, 2026	
Research best practices for this type of process	Growth	Jan 23, 2026	
Present current state findings to leadership team	Growth	Jan 30, 2026	
Design improved process using EOS Three-Step Documenter	Growth	Feb 5, 2026	
Create new process documentation template	Growth	Feb 6, 2026	
Develop training materials (checklist, video, etc.)	Growth	Feb 13, 2026	
Define new quality standards and success metrics	Growth	Feb 18, 2026	
Test new process with small group/pilot	Growth	Feb 25, 2026	
Revise process based on pilot feedback	Growth	Feb 28, 2026	
Schedule training sessions for all affected team members	Growth	Mar 2, 2026	
Update EOS Scorecard with new process metrics	Growth	Mar 5, 2026	
Implement new process company-wide	Growth	Mar 6, 2026	
Create accountability measures for process adherence	Growth	Mar 6, 2026	
Monitor performance for first 2 weeks	Growth	Mar 20, 2026	
Complete Rock review and document results	Growth	Mar 31, 2026	

**Add To-Do**

**Check-Ins**

 Check-in...

No Check-in found

**Comments & Activity**

You created this Rock • 11:50am

Check in your Rock  
every week to  
document progress  
(or blockers)



Leave comments, including  
tagging your team members,  
storing attachments, and  
keeping people updated

